

Rules and regulations for participation in the General Meeting of ENEA S.A. via electronic means of communication

Valid from 4 September 2025

## § 1 Subject matter of these Rules and Regulations

- 1. These Rules and Regulations have been adopted pursuant to Article 406⁵(3) of the Commercial Company Code of 15 September 2000 and §30(3) of the Company's Statute to establish the detailed principles governing participation in the General Meeting of ENEA Spółka Akcyjna with its registered office in Poznań using electronic means of communication.
- 2. The provisions of these Rules and Regulations shall apply only in situations where the Company has informed the Shareholders of the possibility of using electronic means of communication in the announcement convening the General Meeting.
- 3. In matters not governed by the provisions of these Rules and Regulations, the applicable provisions of law and the provisions of the Rules and Regulations of the Company's General Meeting shall apply unless provided for otherwise herein.

#### § 2 Definitions

- 1. Shareholder shareholder of the Company entitled to participate in the General Meeting or their proxy,
- 2. Electronic form electronic form within the meaning of the Civil Code,
- 3. Announcement announcement convening the General Meeting,
- 4. Statement Shareholder's statement of intent to participate in the General Meeting using electronic means of communication, prepared in accordance with the form provided in Appendix 1,
- 5. Platform IT platform enabling remote participation in the General Meeting,
- 6. Rules and Regulations these *Rules and regulations for participation in the General Meeting of ENEA S.A. via electronic means of communication*,
- 7. Company ENEA Spółka Akcyjna with its registered office in Poznań,
- 8. General Meeting Extraordinary or Ordinary General Meeting of the Company,
- 9. Technical requirements technical requirements for a Shareholder's participation in the General Meeting via electronic means of communication, as specified in the announcement convening the General Meeting.

#### § 3 General

- 1. Pursuant to Article 406<sup>5</sup> of the Commercial Company Code, General Meetings may be attended by participants using electronic means of communication, provided that the following conditions have been fulfilled:
  - a. real-time broadcast of the General Meeting proceedings to the Shareholder or their proxy via the Internet, available in Polish or translated into English,
  - b. real-time two-way communication between all persons participating in the General Meeting, enabling them to speak in the course of the General Meeting while remaining physically in a place other than the venue of the General Meeting,
  - c. exercise of voting rights by the Shareholder or their proxy during the General Meeting.
- 2. The detailed technical requirements necessary for a Shareholder to use electronic means of communication shall be specified in each Announcement. The electronic means of communication to be applied should enable the identification of individuals participating in the General Meeting and the security of communication.
- 3. The decision to participate in the General Meeting via electronic means of communication shall be made by the person convening the General Meeting.
- 4. The Platform shall enable Shareholders to participate in the General Meeting via electronic means of communication, enabling the broadcast of proceedings, two-way communication and the exercise of voting rights referred to in sec. 1 above.
- 5. Information on the specific method of electronic communication to be made use of shall be provided by the Company in each Announcement.
- 6. A Shareholder or their proxy who participates in the General Meeting via electronic means of communication shall bear all risks associated with such participation, in particular those arising out of any inability to receive the broadcast, communicate in real time or exercise their voting rights during the General Meeting as a result of a failure or disruption of the broadcast occurring in the Internet connection used by them.

7. A Shareholder or their proxy who chooses not to participate in the General Meeting via electronic means of communication may participate in the General Meeting at the venue of the General Meeting specified in the Announcement.

# § 4 Notice of participation

- In order to participate in the General Meeting via electronic means of communication, a Shareholder shall notify the Company of such intention in accordance with the requirements laid down in these Rules and Regulations and shall ensure their fulfillment of the technical requirements specified in the Announcement.
- 2. Within the time limit specified in the Announcement, the Shareholder shall provide the Company with the following documents, to be sent to the e-mail address provided in the Announcement:
  - a. Statement, completed and signed by the Shareholder, in PDF format, on the intention to participate in the General Meeting via electronic means of communication, prepared in accordance with the form provided in Appendix 1 hereto,
  - b. scan of a document confirming the Shareholder's identity to the extent that it enables the Shareholder to be identified, indicating the full number of their identity card or passport and their PESEL number, or, if the Shareholder is a legal person or an organizational unit without legal personality, a scan of an extract from the relevant register or a scan of another document confirming the powers of persons acting on behalf of that entity,
  - c. for foreign legal persons whose country of residence does not keep relevant registers, a document confirming the existence of that entity and the right of its delegates to represent it must be submitted.
  - d. if the Shareholder appoints a proxy to participate in the General Meeting via electronic means of communication, additionally, a power of attorney, in PDF format, containing data enabling the identification of the Shareholder and the proxy, along with a scan of the proxy's identity document to the extent that it enables the identification of the proxy, indicating the full number of their identity card or passport and their PESEL number.

If any of the documents specified in sec. 2 are prepared in a language other than Polish, a translation of such documents into Polish, prepared by a sworn translator, shall be required.

- 3. The Company, based on the list of persons entitled to participate in the General Meeting received from the Central Securities Depository of Poland (Krajowy Depozyt Papierów Wartościowych S.A.), shall verify the rights of the Shareholder who has sent the completed Statement to the Company. In order to perform a proper verification, the Company reserves the right to contact the Shareholder or their proxy using the contact details provided in the Statement.
- 4. The Company shall request the Shareholder to remove any inaccuracies within the time limit specified in the Announcement. Unless such inaccuracies are removed or clarified by communication within the time limit set by the Company, the Company shall be entitled to refuse the Shareholder's participation in the General Meeting via electronic means of communication. The Company shall notify the Shareholder thereof at the e-mail address provided in the Statement.
- 5. Providing the Shareholder or their proxy with detailed instructions on how to register for the Platform referred to in §5(1) shall constitute confirmation of the Shareholder's right to participate in the General Meeting via electronic means of communication.

### § 5 Use of the Platform

- 1. Following a positive verification of the Shareholder's right to participate in the General Meeting or of the powers of attorney granted for this purpose, the Company shall send the Shareholder, within the time limit specified in the Announcement, from the Company's e-mail address to the e-mail address provided by the Shareholder in the Statement, detailed instructions on how to register for the Platform along with a user name and initial password (in the form of a file attached to such e-mail) for the first login to the Platform. The file with the user name and initial password shall be password-protected. The password for the file shall be sent by a text message (SMS) to the telephone number indicated in the Statement. The Shareholder shall ensure that no third party obtains access to such information. The Company shall not be held liable if an unauthorized person participates in the meeting using the data sent to the Shareholder.
- 2. All risks related to the use of electronic means of communication to participate in the General Meeting remotely, communicate with the General Meeting or vote during its proceedings that may arise out of the improper or unauthorized disclosure of the user name or password shall be borne exclusively by the Shareholder or their proxy, and the Company shall not be held liable therefor.

- 3. The Shareholder's initial password for the Platform received from the Company shall be used only for the first login to the Platform. In order to preserve security and confidentiality when using the Platform, the Shareholder or their proxy shall be required to change the initial password to their own, as described in the instructions sent along with the user name and initial password.
- 4. The method for accessing the Platform shall be specified in detailed instructions to be sent to the email address provided by the Shareholder.
- 5. Within the time limit specified in the Announcement, the Shareholder or their proxy shall have the opportunity to remotely test the proper operation of the Platform and its compatibility with their computer hardware, software and Internet connection to be used by them for this purpose during the General Meeting and to familiarize themselves with the rules of operation of the Platform.
- 6. The Company shall provide technical support at the telephone number provided along with the instructions on how to log in to the Platform.
- 7. Access to the Platform tests referred to in sec. 5 shall be possible by using the access link to be sent to the e-mail address specified in the Statement, within the time limit specified in the Announcement.
- 8. In the event of any problems or questions regarding the use or operation of the Platform during the General Meeting, the Shareholder or their proxy may use the telephone technical support available on the days and at the times specified in the Announcement or report such problems by e-mail to the Company's address specified in the Announcement.
- 9. Any communication with the General Meeting via the Platform and with the Company, as well as any communication sent to the e-mail address specified in the Announcement, shall be in Polish only.
- 10. A Shareholder or their proxy, when using the option to participate in the General Meeting via electronic means of communication referred to in these Rules and Regulations shall have the same rights to speak, submit motions and draft resolutions, vote and bring up objections to any adopted resolutions as a Shareholder or their Proxy participating physically in the General Meeting by being present in the meeting room.
- 11. In the event of exercising the right to vote via electronic means of communication, the Company shall promptly send the Shareholder an electronic confirmation of receipt of their vote.
- 12. At the request of a Shareholder, submitted no later than three months after the date of the General Meeting, the Company shall send the Shareholder or their proxy confirmation that their vote has been correctly registered and counted unless such confirmation has been provided to the Shareholder or their proxy earlier.
- 13. Members of the Company's Management Board and Supervisory Board, the statutory auditor and other persons invited by the Company to participate in the General Meeting may also participate in the proceedings via electronic means of communication. The broadcast of the proceedings shall always be publicly available on the Company's website.

These Rules and Regulations have adopted by Resolution No. 84/XI/2025 of the ENEA S.A. Supervisory Board of 4 September 2025.

Appendix 1 to the Rules and regulations for participation in the General Meeting of ENEA S.A. via electronic means of communication

Form of statement of intent to participate in the General Meeting via electronic means of communication

**Statement** 

I (we), the undersigned, being a shareholder/representing a shareholder* of ENEA S.A. with its registered office in
(shareholder's details: first and last name/company name, address/registered office)
hereby express my/our intent to participate in the Company's Ordinary/Extraordinary General Meeting ("GM") convened for
I declare that, as a shareholder, I will participate in the GM via electronic means of communication in person. / I declare that I am authorized to represent the shareholder, as confirmed by the documents submitted to the Company, and that I will participate in the GM via electronic means of communication in person.*
I declare that I will participate in the GM holding
I accept the Rules and regulations for participation in the General Meeting of ENEA S.A. via electronic means of communication and all other conditions and consequences of participation in the General Meeting using electronic means of communication, as announced and published by the Company.
Details of the shareholder/person representing the shareholder* authorized to participate in the General Meeting via electronic means of communication:
Name:
Address:
PESEL*:
ID card/passport number*:
E-mail address for contact and sending the user name:
Telephone number for contact/ sending the password:
Signature(s) of the shareholder/persons authorized to represent the shareholder*:

\* delete as appropriate